

## HEAD AND NECK (ENT)/ENDOCRINE FELLOWSHIP AT A GLANCE

Standard Rotation Schedule*	In-house ENT	In-house Endocrine	Consults	Electives/ Research	Education/ Conference	Vacation
Total	11	10	18	8	1	4

\*Weeks per rotation (except vacation) flexible  $\pm$  2 weeks at Fellowship Director's discretion. Electives/research, education/conference, and vacation weeks reflect guaranteed minimum.

### PROGRESSION FOR SERVICE RESPONSIBILITIES (First 6 months - Partial Supervision; Second 6 months - Near Faculty Level)

Time Period*	Intraoperative/Frozen (FS) Responsibilities									Grossing Responsibilities			On-Call
	OR Schedule	1st Responder "Pickle" Phone	Gross Assessment Level	Cutting of FS	Supervision of Residents and PA	Suggested FS Cap before Requesting PA support **	Intraoperative Worksheet	Independent FS Slide Review Prior to Attending	Call Dx to OR	Simple Cases	Complex Cases	Supervision of Residents and PA	Coverage
Jul-Jan	Y	Y	S	Y	V	4	Y	V	Y	Op	Y	V	1-2 Weeks†
Jan-Jun	Y	Y	I	PRN	Y	n/a	Y	Y	Y	Op	Op	Y	

Time Period*	Signout								Conferences				Monthly
	Preview Case Load Minimum	Scoping with Attending	Pull Discordant FS	Pull Interesting Prior	Clinical Note Review	Call to Clinicians	Pre-entry into Laboratory Information System‡	Pre-order IHC‡	ENT/ Endocrine Pathology Slide Seminar (Tue - 1600)	ENT Multidisciplinary (Mon - 1700)	UPMC AP Grand Rounds (Thu - 1200)	Critical Reasoning with Residents (Variable)	Thyroid Multidisciplinary (1st Wed - 0800)
Jul-Jan	100%	Y	Y	Y	Y	Y	Y	V	Y1	Y	¥	Y	Op
Jan-Jun		PRN	Y	Y	Y	Y	Y	V	Y2	Y		Y	Op

\* Graduated responsibilities may be accelerated or withheld based on performance

\*\*Cap varies by case complexity

†Includes non-transplant, non-neuro general frozen sections, weekdays and weekends

‡Format and extent varies by faculty preference and in-house vs consultation

¥Fellows are expected to present at least one AP Grand Rounds session (timeslot shared with another fellow); Attendance is otherwise optional

Abbreviations: Y - yes; S - semi-independent with some faculty supervision; I - independent, fellow decides when faculty support is needed; PRN - as needed; V - variable/partial, n/a - not applicable - fellow should function as faculty and allow residents and fellows to perform technical aspects; Op - optional; Y1 - yes must attend; Y2 - yes must attend and occasionally present the cases (driving at the scope)